From: Smith, Monica

To: R6 OSC; Johnbull, Enoch; Ward, Misty; Perry, Chris; Rogers, Elizabeth

Subject: non-site travel thru 10/30/2017 - submit TAs by 9/27/2017 -

Date: Tuesday, September 19, 2017 7:03:50 AM

All – Know many if not most of you have been actively involved in the hurricane response which caused you to cancel or postpone some of your trips for inspections, training, etc. If you are able to reschedule your trips or if you have a new non-site trip which will be completed by 10/30/2017, you are asked to submit your TA no later than Monday 9/25/2017. All non-site TAs must be approved and funded by 9/27/2017. Chris Petersen and I will add the accounting to your travel authorization. Possible trips to be funded with NON-Site funds include:

- SPCC/FRP inspections
- Tribal SPCC inspections and Outreach
- RMP inspections
- Area Committee meetings
- Louisiana State wide Area Committee Meeting RRT -6 (September 27 Baton Rouge)
- Texas State wide Area Committee Meeting RRT 6 (October 25 Houston)
- Hotzone (Houston 10/19-22)
- Exercise planning meetings (BOSS, NDOW, FY 2018 FSE)
- Training
- Conferences

Monica Smith

US EPA Region 6

Superfund Division

Emergency Management Branch

Planning, Prevention, Readiness & Response Section (6SF-EA)

1445 Ross Avenue

Dallas, TX 75202-2733

214-665-6780 office

469-766-3398 cell